

North Kitsap Trails Association
Board of Directors Regular Meeting
April 2, 2015

Directors in Attendance: Linda Berry-Maraist, Brooke Hammett, Mark Schorn, Don Willott, John Kuntz, , Evan Stoll, Duke Bourgeois, Dave Haley
Directors Absent: Jon Rose, Jeff Ozimek, Sandra Bauer
Guests: Chuck Regimbal, Olympic Back Country Horsemen
Recording Secretary: Jayne Larson

A. Business

1. Call to Order – Agenda Review

The Board of Directors meeting of the North Kitsap Trails Association was called to order by Linda Berry-Maraist at 4:04 P.M. on April 2, 2015.

2. Consent Agenda /Minutes of the February 26, 2015 regular board meeting

a. MOTION: Duke moved to accept the minutes as read.

Seconded by Don.

Passed unanimously.

b. Reimbursements already approved.

3. Treasurer's Report:

a. Evan submitted the February-March report (through March 23, 2015) Treasurer's Report shows \$35,563.88 available funds, with \$5,771.90 available in unobligated funds.

MOTION: Dave moved to accept the Treasurer's Report as submitted.

Seconded by Don.

Passed unanimously.

b. Evan reported that he has started to look into a different company to get a lower cost on the Board liability insurance.

c. Evan reported that Form 990 was completed and submitted to the IRS. Confirmation has been received back. Evan will send the Form 990 to Don for review.

B. Reports-Committees/Projects/Updates

1. President's Report

a. Linda announced that she has accepted a new position working for OPG and believes another board member should take on role of President. EMBA Pump Track was selected for the Little Valley Road site. Linda spoke in support of the project to the Poulsbo City Council on NKTA's behalf. The pump track should be a great asset to the community.

b. REI meetings have gone very well. The grant proposal is due April 3, 2015 and the Beaver Pond reroute work will be proposed. Evan, Don and Duke will help with the proposal edits. This project will involve much coordination with the County. There are three parts to this project: a boardwalk bridge, trail reroute, decommissioning the

old trail. Steve Starlund is the County lead for the wetlands permits. Mark will follow up with Steve on wetland permits. Chuck Regimbal noted that there may be some funding from the Back Country Horsemen for this project too.

- c. Shoreline Park Trailhead getting a facelift with new fencing, a kiosk, lots of clean-up and new signs and paint. The County is providing the fencing and the kiosk. A port-a-potty is in place. NKTA and EMBA are leading the work parties to install the fencing, kiosk and a screen.
 - d. Linda met with Phil Struck of Parametrix. He volunteered to look at Site Distance visibility/safety issues for pedestrian crossings near Millie's trail and for Port Gamble Shoreline park.
 - e. An extension has been signed for the Speed property.
2. Executive Committee
- a. Linda intends to stay on the board and remain as actively involved as her new job allows, but plans to resign the President position. Board discussed roles and solutions, but deferred action and will discuss next month.
 - b. 2015 Work Plan and Priorities
MOTION: Dave moved to approve 2015 Work Plan Draft #3, dated March 2, 2015.
Duke seconded.
Passed unanimously.
3. Fundraising
- a. Board agreed to EMBA suggestion that Stottelmeyer 30/60 funds be earmarked for PG trails. The board also discussed possibility of using some funds for training. Further consideration is needed.
 - b. The Great Give is coming up and NKTA will use more Facebook postings as the date approaches.
4. Sound to Olympics
- a. Speed extension for 3 months is signed.
 - b. The Divide Feasibility study – Linda gave an update on the planning work. Funding for the Divide DNR community forest acquisition depends on the Washington Senate budget.
 - c. STO-Bainbridge Island
 1. Don reports that a Tiger Grant has been submitted to PSRC without BI projects.. The BI Bicycle Pedestrian Committee may prepare for grants for next year.
 2. Don will attend WSDOT meeting on April 3, 2015 on the changes planned for the casino intersection.
5. Trails at Port Gamble
- a. June 6th is National Trails Day NKTA will stage a work party event with EMBA. The Board also discussed the possibility of barbecue after the work party. Mark will discuss with EMBA.
 - b. Port Gamble steering committee meeting April 7th at 6:00 pm.
6. KFBP:
- a. Evan reported on progress with the Indiegogo campaign which is scheduled for May 12 -29, 2015

- b. GPC dinner coming up and Board individuals have sponsored a table.
 - c. Mark announced a concert at his barn on April 11, 2015 and proceeds would go to GPC for Grover's Creek.
7. Membership Back Country Horsemen would like to offer the opportunity for a joint membership to their members. The Board agreed that the same \$5.00 discount given to joint members from EMBA could be offered to BCH.
8. Communications Committee:
- a. The website update needs further discussion with Andrew.
 - b. The next newsletter will contain an article about Outdoor Recreation: an economic driver, Grover's Creek fundraising, Great Give, Stottelmeyer 30/60, WWRP grant update, National Water Trails save date and add a note about the closures at NKHP Norman Road access coming up in May and June.
 - c. Outreach purchases, ie. Banners, flags, table, are on hold at this time. The Communications committee with meet and discuss these needs again.
9. Water Trails
- a. The national water trail status celebration is Saturday June 27, 2015 at the Silverdale waterfront and the County has hired an event planner. John will lead the paddle part of the festival.
 - b. Evan reviewed the logo options for the signage. The two logo candidates will go to the Commissioners for a decision.
 - c. Next Alliance meeting is April 16, 2015.
10. North Kitsap Heritage Park Report
- a. The next work party will install a new kiosk at the White Horse parking area. Don requested a picture of the kiosk for Facebook.

C. Next Regular Meeting April 23, 2015 from 4-6 p.m.

MOTION: Dave moved to adjourn the meeting.

Evan Seconded.

Approved unanimously.

Meeting adjourned at 6:17 p.m.

Respectfully submitted,
Jayne Larson, secretary

**North Kitsap Trails Association
Board of Directors Regular Meeting Agenda
Thursday 4/2/2015 4-6pm 2nd floor city hall**

A. Business

1. Call to Order – Agenda Review
 - Consent Agenda: 5 min
 - a. Minutes of the February 26 2015 Meeting
 - b. Reimbursements (Linda \$116.70 total: \$64.96 admin. & \$51.74 PG cleanup)
 - Treasurer's Report Evan (see Treasurer report) 5 min

B. Reports - Committees/Projects/Updates

1. President's Report 5 min
2. Executive Committee
 - a. Leadership transition: discussion 15 min
 - b. Discussion of 2015 Priorities and Work Plan
3. Fundraising 10 min
 - a. Meeting w/ REI & 2015 REI grant application due April 3
 - b. Stottelmeyer 30/60: funds toward PG trails w/ EMBA? May PTBA trainings?
 - c. Great Give
 - d. Fall event?
4. Sound to Olympics Trail Report - 15 min
 - a. Speed Extension (March 31 deadline) & update
 - b. Divide Feasibility study update
 - c. BI segment
5. Trails: 15 min
 - a. June 6th, National Trails Day event?
 - b. Port Gamble Trail head clean up & Trailhead improvements (Mark)
 - c. Port Gamble Steering Committee
 - d. Preparation for PG Beaverpond Trail reroute (Dave, Mark, Jeff)
6. KFBP 5 min
 - a. Indiegogo campaign
 - b. GPC dinner (Stoll 2, Berry-Maraist 2, Willott 2, Bauer 1, Bryan 1)
7. Membership - 5 min
 - a. follow-up?
8. Communications Committee: 5 min
 - a. Website update & options
 - b. Next newsletter: **Outdoor rec: an ec. driver**, Grovers Crk fundraising, Great Give, Stott. 30/60, WWRP grant update (or Nat'l water trails save date?)
 - c. Outreach purchases: banners, event flags, table
 - d. Email list merging-how?
9. Water Trails: 5 min
10. North Kitsap Heritage Park Report Dave- 5 min
11. Proposed 2015 budget--2nd discussion (Evan) 10 min

C. Old Business

D. New Business

E. Other

Next meeting: April 23 4-6 p.m.