

North Kitsap Trails Association
Board of Directors Regular Meeting
February 26, 2015

Directors in Attendance: Linda Berry-Maraist, Brooke Hammett, Mark Schorn, Don Willott, John Kuntz, , Evan Stoll, Duke Bourgeois, Dave Haley, Sandra Bauer

Directors Absent: Jon Rose, Jeff Ozimek

Guests: Elaine Davis, Olympic Back Country Horsemen; Chuck Regimbal, Olympic Back Country Horsemen

Recording Secretary: Jayne Larson

A. Business

1. Call to Order – Agenda Review

The Board of Directors meeting of the North Kitsap Trails Association was called to order by Linda Berry-Maraist at 4:05 P.M. on February 26, 2015.

2. Consent Agenda /Minutes of the January 22, 2015 regular board meeting and January 29, 2015 Board meeting

a. MOTION: Mark moved to accept the minutes as read.

Seconded by Duke.

Passed unanimously.

b. Reimbursements already approved in January 29, 2015 minutes

3. Treasurer's Report: Evan submitted the February report (through February 26, 2015) Treasurer's Report shows \$36,421.61 available funds, with \$9,541.71 available in unobligated funds.

MOTION: Mark moved to accept the Treasurer's Report as submitted.

Seconded by Duke.

Passed unanimously.

B. Reports-Committees/Projects/Updates

1. Introduction and discussion with Back Country Horsemen

Chuck Regimbal is the legislative chair for the Olympic BCH Chapter. A bill sponsored by BCH National supports use of trails in all national forests and parks. Dave Haley will forward the email about the BCH to the board for consideration.

2. KFBP Evan reported on progress with the Indiegogo campaign which is scheduled for May 12 -29, 2015. The target is \$25,000 and is designated for Grover's Creek and currently looking for larger donors.

3. Trails at Port Gamble reported by Mark

a. PG clean up cleared about 50 yards of trash and about 120 old tires. More than 100 volunteers participated, including Steve Starlind, the new KC parks planner.

- b. EMBA presented the Pump Track proposal to Poulsbo City Council and is one of two remaining candidates for the property on Little Valley Road. March 18, 2015 is date for the council decision.
 - c. PG Trailhead improvement accomplished with great results. User community has many positive comments. Duke did all the work as a volunteer and NKTA paid for 90 yards of rock which was spread on the parking area. Evan assisted. Next step will be a fence around the parking lot. Linda will follow up with Kelly about helping with a fence and investigate a power post hole digger.
 - d. REI wants to visit and see 2014 projects. Linda proposes to show REI either the new PG Trailhead or the NKHP Miller Bay Trailhead.
 - e. Preparation for the PG Beaver Pond Trail reroute. Mark and Dave report that the County is working on the plan and volunteers need to wait for further definition. Mark will follow up with Steve to emphasize the need to start planning for the Beaver Pond Trail project.
4. Fundraising
- a. There will be a meeting with REI on March 18, 2015 to discuss 2014 and 2015 grants.
 - b. Sandra reports that NKTA is registered for the Great Give. Sandra, Don and Evan will develop the mission statement for the 2015 great Give. Sandra is working on a plan for board members to use social media for promoting the great Give campaign and she requests all board members contacts for this purpose.
 - c. Sponsorship may be another important means to bring revenue and memberships to NKTA. Sponsorships could be annual and involve many different levels, from event T-shirts and banners to naming a trail or sponsoring a bridge. The county needs to be involved in this discussion of what NKTA could offer a sponsor.
5. Membership
- a. Five board members met for a membership committee meeting and all agreed to support a joint membership with EMBA. EMBA's "Ride Kitsap" program is an important program for NKTA to partner.
 - b. EMBA membership dues go directly to EMBA national. Based on the committee's discussion and the board's agreement, NKTA will accept a \$5.00 discount off current dues for the joint membership with EMBA. Current NKTA dues are: \$25.00 for individual, \$35.00 for family, and \$100.00 for Trailblazer.
 - c. NKTA may want to offer a similar joint membership with other groups, Audubon Society, for example.
6. Communications Committee:
- a. Linda reports that the website is out of date and needs major rework. Andrew has agreed to do many things for free and he has two proposals for consideration. One proposal involves updating the existing structure, which would be a temporary fix. The second proposal would be a website infrastructure change and involve lots of content changes. In addition to the expense, this work will involve substantial time resources from board members. Mark will gather further

information and the board will take up this discussion again at the next meeting, including the budget for this work.

- b. The current email list uses Constant Contact which costs \$380.00 per year. NKTA can switch to MailChimp which is free and easier to use. The board agreed that this switch was a good idea.
 - c. New email list will include both members and donors
 - d. New banners will be in budget.
7. Water Trails
- a. The Kitsap water trail will get some national press in the next edition of Alaska Airlines magazine.
 - b. Upcoming meetings: March 2, 2015 with Mason County; March 16, 2015 with Kitsap County Commissioners; March 26, 2015 with the water trails steering committee; and a meeting in April with Pierce County.
 - c. The national water trail status celebration is still set for Saturday June 27, 2015 at the Silverdale waterfront but no progress from the County toward this plan.
 - d. There will be a meeting with Commissioner Ed Wolfe on February 27, 2015 (tomorrow) and this topic can be raised.
 - e. John discussed the recent report from the State on the amount of recreation generated revenue. This report provides positive data which supports funding recreation opportunities.
8. North Kitsap Heritage Park Report
- a. Dave reported that the work on the Boundary Trail is proceeding and the encapsulated gravel technique is working well.
 - b. A meeting is being held February 26, 2015 (tonight) to present the restoration thinning plan for NKHP.
 - c. Evan is working on new trails in NKHP Expansion Block.
9. Sound to Olympics Trail Report
- a. Linda reported on the Divide Feasibility Study. Due to wetlands in the Divide Block the STO Trail width will be constrained in some areas. NKTA and GPC have been working together to minimize trail impact on sensitive areas.
 - b. Meeting on February 27, 2015 (tomorrow) with County.
 - c. Don reports on the Bainbridge Island STO progress.
 1. Tiger Grant for Phase 2 has been submitted and supported. This part of the program addresses the connection with transit.
 2. Construction on STO to High School Road will start in Fall 2015.
10. Executive Committee
- a. Linda needs 30 minutes at the next meeting for discussion.
 - b. NKTA 2014 Accomplishments.
MOTION: Brooke moved to accept accomplishments as read.
Seconded by Mark.
Unanimously passed.
 - c. 2015 Budget for on-going expenses. Some changes were discussed and agreed.

MOTION: Duke moved to approve \$5,270.00 for administrative expenses as discussed.

Brooke seconded.

Passed unanimously.

C. Next Regular Meeting, March 26, 2015 from 4-6 p.m.

MOTION: Duke moved to adjourn the meeting.

Evan Seconded.

Approved unanimously.

Meeting adjourned at 6:25 p.m.

Respectfully submitted,

Jayne Larson, secretary

North Kitsap Trails Association Board of Directors Regular Meeting Thursday 2/26/2015 4-6pm 2nd floor city hall

A. Business

1. Call to Order – Agenda Review

Consent Agenda: 5 min

a. Minutes of the January 22 & 29 2015 Meetings

b. Reimbursements

Treasurer’s Report Evan (see Treasurer report) 5 min

B. Reports - Committees/Projects/Updates

1. Introductions & Discussion on w/ Back Country Horsemen President 15 min

2. KFBP-Evan 5 min

a. Indiegogo campaign

3. Trails: 15 min

a. Port Gamble Trail head clean up (Mark)

b. Port Gamble Shoreline Trailhead improvements (Duke, Linda)

c. Port Gamble Steering Committee (Linda, Mark, John)

d. Preparation for PG Beaverpond Trail reroute (Dave, Mark, Jeff)

4. Fundraising 5 min

a. Meeting w/ REI re 2014 & 2015 grant

b. Great Give; registration, trainings & leadership

5. Membership - 5 min

a. Recommendations from 2/19 meeting

b. Joint membership w/ EMBA?

c. Sponsorship program (Sandra)

6. Communications Committee: 5 min

a. Website update & options

- b. Preliminary schedule for newsletter topics, streamlined approval
- c. Outreach purchases: banners, event flags, table
- d. Email list to include all donors & members
- 7. Water Trails: 5 min
- 8. North Kitsap Heritage Park Report Dave- 5 min
- 9. Sound to Olympics Trail Report - 15 min
 - a. Divide Feasibility study update
 - b. Speed Update
 - c. BI segment
- 10. Executive Committee
 - a. Discussion of 2015 Priorities and Work Plan 15 min
 - b. 2014 Accomplishments (Discussion and Approval)
- 11. Proposed 2015 budget--2nd discussion (Evan) 10 min

- C. Old Business
- D. New Business
- E. Other

Next meetings: Feb. 26, March 26 4-6 p.m.