

**North Kitsap Trails Association**  
**Board of Directors Regular Meeting**

**November 13, 2018**

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**Directors in Attendance: Linda Berry-Maraist, Duke Bourgeois, Patsy Bryan, Evan Stoll, Sandee Watson, Kaitlin Murray, Amy Sutton**  
**Directors Absent: John Kuntz, Caroline Perisho, Deborah Weinmann, Don Willott**  
**Recording Secretary: Sandee Watson**

**A. Business**

**1. Call to Order - Agenda Review**

The Board of Directors meeting of the North Kitsap Trails Association was called to order by President Evan Stoll at 4:40 P.M. on November 13, 2018.

**2. Consent Agenda**

Minutes of the October 25, 2018 were reviewed.

**MOTION:** Amy Sutton moved to approve the October 25, 2018 meeting minutes.  
Seconded by Patsy Bryan.  
Approved unanimously.

**3. Treasurer's Report**

Cash on hand as of November 13, 2018 is \$33,693.96. The bank statement shows a total of \$35,693.96. The discrepancy is due to an outstanding \$2,000 check which has not yet been cashed.

**MOTION:** Amy Sutton moved to approve the October 25, 2018 Treasurer's Report.  
Seconded by Patsy Bryan.  
Approved unanimously.

**B. Reports - Committees/Projects/Updates**

**1. STO Update**

Tabled for next meeting.

**2. Peninsula Water Trails**

Nothing new to report

**3. Communications**

- a.** Items for next newsletter include: New maps are available thanks to the hard work and donated time of Brian Kilpatrick from EMBA. Update of 305 Corridor meeting in regards to incorporation of non-motorized accessibility. End-of-year accomplishments listing land acquisition, trail improvements, STO partnerships and visibility. Need for additional board members,

**MOTION:** Patsy Bryan moved to promote an end-of-year fundraising drive in which all donations through December 31, 2018 will be earmarked for PGFHP projects.

Seconded by Amy Sutton.  
Approved unanimously.

- b. Evan Stoll has reached out to Andrew MacMillen, current NKTA webmaster, regarding his desire and availability to continuing providing communication and training assistance. He expects to hear back from him soon. In the meantime, board members will research alternative options.

#### **4. President's Report**

- a. A tow-behind storage trailer has been purchased for \$2,250 and licensed for \$170.75. It will be stored at Evan Stoll's house for now and will contain NKTA tools and supplies. Locks, a tarp and bungee tie-downs will be purchased and the inside will be outfitted for secure storage of items. At a later date adhesive wrap signage with NKTA logo and website will be added to the outside.
- b. Meeting dates for 2019 will be the Fourth Thursday of the month at 4:30 at the OPG conference room in the prior Union Bank Building at 19950 7<sup>th</sup> Avenue NE in Poulsbo. The December meeting will be Thursday the 13<sup>th</sup> at a location to be announced.
- c. Norman Road trailhead parking for NKHP report. The county prefers something professionally planned and designed and is not interested in handling the project with a volunteer/donation design-build arrangement. They would like a paved parking lot with room for 8 cars and 2 horse trailers.

#### **5. Vice-President's Report**

Don Willott was not in attendance. No report.

#### **4. North Kitsap Heritage Park Stewardship Group**

- a. Master planning meeting scheduled at 6 pm November 15, 2018 at the Indianola Clubhouse.

#### **5. Port Gamble Forest Heritage Park**

- a. The work party of October 27, 2018 was a great success. With the help of about 40 volunteers the second loop of the shoreline trail was finished and a bench/table was located on the waterfront viewpoint.
- b. The stewardship group is continuing to pursue potential funding through the Kitsap Community Foundation. Disbursement of funding is based in part on revenue-generating ability of projects. The group is brainstorming potential ideas. The Audubon Society has submitted a statement opposing all commercial development in the park. The board discussed it's position and present members agreed the NKTA is in favor of thoughtful development of some portion of the park along its perimeter so long as the development benefits users, incorporates feedback gathered from previous years of community outreach and planning, and considers all the various types of park users ie: cyclists, runners, walkers/hikers, equestrians, dog owners, etc.
- c. The new brochure is essentially done and will soon be printed. The section about tree-thinning activity has been substantially reduced and three loop trails will be featured as family friendly: Secret Squirrel, Beaver Pond and Look-out Route.

## 6. New Business

- a. Evan shared for input a proposed letter from NKTA to Kitsap County representative Rob Gelder, commissioner; Andy Nelson, public works director; and Erik Baker, special projects manager. In essence the letter recommends that Kitsap County undertake a feasibility study before beginning construction of trail projects that may impact routing of non-motorized connections. There was discussion about the construction of the letter and Evan said he would send it out to the board for input and another review at the December meeting.

**The next North Kitsap Trails Association Board of Directors Regular Meeting – Thursday December 13, location TBD, from 4:30-6:30.**

**MOTION:** Amy Sutton moved to adjourn the meeting.

Seconded by Linda Berry-Maraist.

Approved Unanimously.

Meeting Adjourned at 6:35 pm.

Respectfully submitted,  
Santee Watson, NKTA Board Member